

# Agency Display Of Estimated Burden For Notice of Landing Area Proposal

The public report burden for this collection of information is estimated to average 45 minutes per response.

If you wish to comment on the accuracy of the estimate or make suggestions for reducing this burden, please direct your comments to OMB and the FAA at the following addresses:

**Office of Management and Budget**  
Paperwork Reduction Project 2120-0036  
Washington, D.C. 20503

— and —

**U.S. Department of Transportation**, Federal Aviation Administration  
Airspace and Obstruction Evaluation Branch, ATP-240  
800 Independence Avenue, S.W.  
Washington, D.C. 20591



U.S. Department of Transportation  
**Federal Aviation Administration**

## INSTRUCTIONS NOTICE OF LANDING AREA PROPOSAL

(Use Back of This Sheet as Worksheet)

As Used Herein, The Term "Airport" Means

**Any Landing or Takeoff Area such as Airport, Heliport, Helistop, Vertiport, Gliderport, Seaplane Base, Ultralight Flightpark, or Balloonport**

Federal Aviation Regulations Part 157 requires all persons to notify the FAA at least 90 days before any construction, alteration, activation, deactivation, or change to the status or use of a civil or joint-use (civil/military) airport. Notice is not required for the establishment of a temporary airport at which operations will be conducted under visual flight rules (VFR) and will be used for less than 30 days with no more than 10 operations per day. Notice also is not required for the intermittent use of a site that is not an established airport, which is used for less than one year and at which flight operations will be conducted only under VFR. Intermittent use means the use of the site for no more than 3 days in any one week and for no more than 10 operations per day.

Required notice shall be submitted on this form from each person who intends to do any of the following:

1. Construct or otherwise establish a new airport or activate an airport.
2. Construct, realign, alter, or activate any runway, or other aircraft landing or takeoff area of an airport.
3. Construct, realign, alter, or activate a taxiway associated with a landing or takeoff area on a public-use airport.
4. Deactivate, discontinue using, or abandon an airport or any landing or takeoff area of an airport for a period of one year or more.
5. Deactivate, abandon, or discontinue using a taxiway associated with a landing or takeoff area on a public-use airport.
6. Change the status of an airport from private use (use by the owner or use by the owner and other persons authorized by the owner) to an airport open to the public or from public-use to another status.
7. Change status from IFR to VFR or VFR to IFR.
8. Establish or change any traffic pattern or traffic pattern altitude or direction.

The notice required shall be made by submitting this form to the nearest Federal Aviation Administration Regional Office or Airports District Office. However, in an emergency involving essential public service or when the delay arising from the 90-day advance notice requirement would result in an unreasonable hardship, you may provide notice to the appropriate FAA Airports District/Field Office by telephone in lieu of submitting this form. The FAA may require the subsequent submission of this form when necessary for safety or other reasons.

Section 901 of the Federal Aviation Act of 1958, as amended, provides that any person who violates a rule, regulation or order issued under Title III of this Act shall be subject to a civil penalty not to exceed \$1,000 for each violation.

### GENERAL INSTRUCTIONS

1. For any project falling in categories 1, or 2 above, complete all appropriate sections.
2. For any project falling in categories 3, 4, or 5 above, complete sections A, B, D (if appropriate), and I.
3. For status change (categories 6 or 7 above), from private use to public use or from VFR to IFR, complete sections A, B, E, G, and I. For all other changes, complete sections A, B, and I.
4. For traffic pattern establishment or change (category 8), complete all appropriate sections. Traffic pattern description should be entered on the reverse side of FAA Form 7480-1.
5. Express all bearings as magnetic and mileages as nautical.
6. **Please Print or Type All Items.**

**Section A** — Identify Reference Datum of Coordinates (NAD 83 or NAD 27).

**Section B** — If the airport is to be used by the owner only, or by the owner and persons authorized by the owner, check "private". If the landing and takeoff area of the airport is publicly owned and the operator is a non-government entity, then check "private use of public lands". If the airport is to be available for use by the general public without a requirement

for prior approval of the owner or operator, then check "public". If necessary, use the reverse side of this form or a separate sheet of paper to describe changes or alterations.

**Section C** — Airport or seaplane base: List VFR airports and heliports within 5NM, and IFR airports within 20NM. Heliports: List VFR airports and heliports within 3NM and IFR airports within 10NM.

**Section D** — Attach U.S. Geological Survey quadrangle map or equivalent. Plot locations of facility to the nearest second, runway alignments, associated taxiways or sealane alignments. When appropriate, use city map for heliports.

**Section E** — List and plot on quadrangle map or equivalent any obstructions within: 3 NM of a VFR airport or a seaplane base; 5 NM of an IFR airport; or 5,000 feet of a heliport.

**Section F** — Self-explanatory.

**Section G** — List schools, churches and residential communities within a 2NM radius for airports and within a 1NM radius for heliports. List all waste disposal sites within a 5 NM radius.

**Section H** — Self-explanatory.

**NOTE:** Additional copies of FAA Form 7480-1 may be obtained from the nearest FAA Airports District Office or Regional Office. Notification to the FAA does not waive the requirements of any other government agency.

### ADDRESSES OF THE REGIONAL OFFICES

#### Western Pacific Region AZ, CA, HI, NV, GU

Western-Pacific Regional Office  
Airports Division, AWP-600  
15000 Aviation Boulevard  
Hawthorne, CA 90261  
Mail Address:  
P.O. Box 92007  
Worldway Postal Center  
Los Angeles, CA 90009  
Tel. 310-297-1240 Fax: 310-297-0490

#### Alaskan Region AK

Alaskan Regional Office  
Airports Division, AAL-600  
222 West 7th Avenue, Box 14  
Anchorage, AK 99513  
Tel. 907-271-5438 Fax: 907-271-2851

#### Eastern Region

##### DC, DE, MD, NJ, NY, PA, VA, WV

Eastern Regional Office  
Airports Division, AEA-600  
JFK International Airport  
Fitzgerald Federal Building  
Jamaica, NY 11430  
Tel. 718-553-1242 Fax: 718-995-9219

#### Southern Region

##### AL, FL, GA, KY, MS, NC, SC, TN, PR, VI

Southern Regional Office  
Airports Division, ASO-600  
3400 Norman Berry Drive  
East Point, GA 30344  
Mail Address:  
P.O. Box 20636  
Atlanta, GA 30320  
Tel. 404-763-7288 Fax: 404-763-7640

#### Northwest Mountain Region CO, ID, MT, OR, UT, WA, WY

Northwest Mountain Reg. Office  
Airports Division, ANM-600  
1601 Lind Ave., S.W., Suite 540  
Renton, WA 98055-4056  
Tel. 206-227-2600 Fax: 206-227-1600

#### Great Lakes Region

##### IL, IN, MI, MN, ND, OH, SD, WI

Great Lakes Regional Office  
Airports Division, AGL-600  
2300 East Devon Avenue  
Des Plaines, IL 60018  
Tel. 312-694-7272 Fax: 312-694-7036

#### Southwest Region AR, LA, NM, OK, TX

Southwest Regional Office  
Airports Division, ASW-600  
4400 Blue Mound Road  
Fort Worth, TX 76101  
Mail Address:  
Federal Aviation Administration  
Fort Worth, TX 76193-0600  
Tel. 817-624-5600 Fax: 817-740-3389

#### Central Region IA, KS, MO, NE

Central Regional Office  
Airports Division, ACE-600  
601 East 12th Street  
Kansas City, MO 64106  
Tel. 816-426-5278 Fax: 816-426-3265

#### New England Region CT, MA, ME, NH, RI, VT

New England Regional Office  
Airports Division, ANE-600  
12 New England Executive Park  
Burlington, MA 01803  
Tel. 617-273-7044 Fax: 617-273-7049



U.S. Department of Transportation  
Federal Aviation Administration

# NOTICE OF LANDING AREA PROPOSAL

Name of Proponent, Individual or Organization	Address of Proponent, Individual or Organization (No., Street, City, State, Zip Code)
<input type="checkbox"/> Check if the property owner's name and address are different than above, and list property owner's name and address on the reverse.	

<input type="checkbox"/> Establishment or Activation <input type="checkbox"/> Alteration	<input type="checkbox"/> Deactivation or Abandonment <input type="checkbox"/> Change of Status	} OF	<input type="checkbox"/> Airport <input type="checkbox"/> Helicopter	<input type="checkbox"/> Ultralight Flightpark <input type="checkbox"/> Seaplane Base	<input type="checkbox"/> Vertiport <input type="checkbox"/> Other (Specify) _____
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**A. Location of Landing Area**

1. Associated City/State	2. County/State (Physical Location of Airport)	3. Distance and Direction From Associated City or Town
4. Name of Landing Area	5. Latitude	6. Longitude
		7. Elevation
		Miles      Direction

**B. Purpose**

Type Use <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Private Use of Public Land/Waters	If Change of Status or Alteration, Describe Change	<input type="checkbox"/> Establishment or change to traffic pattern (Describe on reverse)	Construction Dates To Begin/Began      Est. Completion
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C. Other Landing Areas	Ref. A5 Above		Direction From Landing Area	Distance From Landing Area	D. Landing Area Data			Existing (if any)			Proposed			
	Airport, Seaplane Base, or Flightpark	Helicopter			1.	Rwy #1	Rwy #2	Rwy #3	Rwy	Rwy	Rwy			
					Magnetic Bearing of Runway(s) or Sealane(s)									
					Length of Runway(s) or Sealane(s) in Feet									
					Width of Runway(s) or Sealane(s) in Feet									
					Type of Runway Surface (Concrete, Asphalt, Turf, Etc.)									
					2. Dimensions of Final Approach and Take off Area (FATO) in Feet									
					Dimensions of Touchdown and Lift-Off Area (TLOF) in Feet									
					Magnetic Direction of Ingress/Egress Routes									
					Type of Surface (Turf, concrete, rooftop, etc.)									

**E. Obstructions**

Type	Height Above Landing Area	Direction From Landing Area	Distance From Landing Area

**F. Operational Data**

1. Estimated or Actual Number Based Aircraft					
Airport Flightpark, Seaplane base	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence	Helicopter	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence
Multi-Engine			Under 3500 lbs. MGW		
Single-engine			Over 3500 lbs. MGW		
Glider					

**G. Other Considerations**

Identification	Direction From Landing Area	Distance From Landing Area	2. Average Number Monthly Landings	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence
			Jet			Helicopter	
			Turboprop			Ultralight	
			Prop			Glider	

3. Are IFR Procedures For The Airport Anticipated  
 No     Yes    Within \_\_\_\_\_ Years    Type Navaid: \_\_\_\_\_

**H. Application for Airport Licensing**

<input type="checkbox"/> Has Been Made	<input type="checkbox"/> Not Required	<input type="checkbox"/> County
<input type="checkbox"/> Will Be Made	<input type="checkbox"/> State	<input type="checkbox"/> Municipal Authority

**I. CERTIFICATION:** I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.

Name, title (and address if different than above) of person filing this notice—type or print	Signature (in ink)
	Date of Signature
	Telephone No. (Precede with area code)



# NOTICE OF LANDING AREA PROPOSAL

Name of Proponent, Individual or Organization  <input type="checkbox"/> Check if the property owner's name and address are different than above, and list property owner's name and address on the reverse.	Address of Proponent, Individual or Organization <i>(No., Street, City, State, Zip Code)</i>
<input type="checkbox"/> Establishment or Activation <input type="checkbox"/> Deactivation or Abandonment    } OF <input type="checkbox"/> Airport <input type="checkbox"/> Ultralight Flightpark <input type="checkbox"/> Vertiport <input type="checkbox"/> Alteration <input type="checkbox"/> Change of Status    } <input type="checkbox"/> Heliport <input type="checkbox"/> Seaplane Base <input type="checkbox"/> Other (Specify) _____	

**A. Location of Landing Area**

1. Associated City/State	2. County/State (Physical Location of Airport)	3. Distance and Direction From Associated City or Town
4. Name of Landing Area	5. Latitude    '    "	6. Longitude    '    "
	7. Elevation	Miles    Direction

**B. Purpose**

Type Use <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Private Use of Public Land/Waters	If Change of Status or Alteration, Describe Change	<input type="checkbox"/> Establishment or change to traffic pattern (Describe on reverse)	Construction Dates To Begin/Began    Est. Completion
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C. Other Landing Areas	Ref. A5 Above		D. Landing Area Data				Existing (if any)			Proposed		
	Direction From Landing Area	Distance From Landing Area	1.	Magnetic Bearing of Runway(s) or Sealane(s)			Rwy #1	Rwy #2	Rwy #3	Rwy	Rwy	Rwy
				Airport, Seaplane Base, or Flightpark	Length of Runway(s) or Sealane(s) in Feet							
			Width of Runway(s) or Sealane(s) in Feet									
			Type of Runway Surface (Concrete, Asphalt, Turf, Etc.)									
			Heliport		Dimensions of Final Approach and Take off Area (FATO) in Feet							
				Dimensions of Touchdown and Lift-Off Area (TLOF) in Feet								
				Magnetic Direction of Ingress/Egress Routes								
				Type of Surface (Turf, concrete, rooftop, etc.)								
			3. All	Description of Lighting (if any)					Direction of Prevailing Wind			

**E. Obstructions**

Type	Height Above Landing Area	Direction From Landing Area	Distance From Landing Area

**F. Operational Data**

1. Estimated or Actual Number Based Aircraft					
Airport Flightpark, Seaplane base	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence	Heliport	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence
Multi-Engine			Under 3500 lbs. MGW		
Single-engine			Over 3500 lbs. MGW		
Glider					

**G. Other Considerations**

Identification	Direction From Landing Area	Distance From Landing Area

**2. Average Number Monthly Landings**

	Present (If est. indicate by letter "E")	Anticipated 5 Years Hence		Present (If est. indicate by letter "E")	Anticipated 5 Years Hence
Jet			Helicopter		
Turboprop			Ultralight		
Prop			Glider		

3. Are IFR Procedures For The Airport Anticipated  
 No     Yes    Within \_\_\_\_\_ Years    Type Navaid: \_\_\_\_\_

**H. Application for Airport Licensing**

<input type="checkbox"/> Has Been Made	<input type="checkbox"/> Not Required	<input type="checkbox"/> County
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**I. CERTIFICATION:** I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.

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	Date of Signature
	Telephone No. (Precede with area code)